



******Attention******

You will not be able to proceed with any of the following guidance before establishing your account via iQue (If you have established your account and need to reset your password, see the **“Log in to iQue”** guide).

If you are unable to establish your account, please submit a Zendesk ticket (see the how to **“Log in to iQue”** guide).

******Attention******



iΩUE
BROTHER'S MANAGEMENT SYSTEM

Edit My Profile

- Open your preferred web browser and go to **oppf.org**
- Hover your mouse over the word "**Brothers**" and select "**Login.**"
- Type your "**Control Number**" (with leading zeros) in the username field and your "**Password**" in the password field. Click on the "**Sign In**" button. (This will NOT be your four digit initiation year).
- A summary of your profile will appear on the left-hand side of the page.



Username ?

Password ?

☐ Keep me signed in

Sign In

Craig Marcel Spraggins



Preferred Mailing

10000 Chapel Road
10000
10000
10000
10000



- If editing is required in the **Name Information category**, click on the “pencil” to the right.
- Edit the **Prefix, Informal name**, and **Suffix** as required. All other fields cannot be changed. Press the “**Save**” button when complete.
- If editing is required in the “**Contact Information**”, click on the “pencil” (to the right of contact information).

Name Information

To make any updates to your name, please contact IHQ.



Prefix	Brother
Informal	Craig
First Name	Craig
Middle Name	Marcel
Last Name	Spraggins
Suffix	
Date of Birth	

Prefix	Brother ▾
Informal	Craig
First Name	Craig
Middle Name	Marcel
Last Name	Spraggins
Suffix	(None) ▾
Date of Birth	<input type="text"/>

Save Cancel

Contact Information



Email

Mobile Phone

Home Phone

Work Phone



Edit My Profile

- Edit the **email (required field), mobile, home, and work phone** numbers. Press the **“Save”** button when complete.
- If you need to update any of the three addresses, click on the **“pencil”** to the right of **Address Information** to edit.
- Edit the **Country, Address, City, State, Postal Code, Phone, and Email**. Press the **“Save & Close”** button when complete.

Email

Mobile Phone

Home Phone

Work Phone

Save

Cancel

Address Information

Permanent	Alternate	+
<p>12345 Street</p> <p>City</p> <p>State</p> <p>Address, 12345</p> <p>12345 Street</p> <p>City</p> <p>State</p> <p>Address, 12345</p>	<p>✓ Preferred Mailing Address</p> <p>✓ Preferred Billing Address</p> <p>✓ Preferred Shipping Address</p>	

Country	<input type="text"/>	<input checked="" type="checkbox"/> Preferred Mailing Address
Address	<input type="text"/>	<input checked="" type="checkbox"/> Preferred Shipping Address
	<input type="text"/>	<input checked="" type="checkbox"/> Preferred Billing Address
	<input type="text"/>	
City	<input type="text"/>	
State	<input type="text"/>	
Postal code	<input type="text"/>	
Phone	<input type="text"/>	
Email	<input type="text"/>	

Save & Close

Cancel



iΩUE
BROTHER'S MANAGEMENT SYSTEM

Edit My Profile

- Click on the **"Picture"** tab located near the top portion of the screen.
- Read the photo upload requirements before proceeding.
- To begin the process of uploading your photo, click on the **"pencil"** (to the right of the camera).
- Click on the **"Select"** button. **Locate** your image file and **Open** it.
- Press **"Save & Close"** when complete.

Involvement

Communication Preferences

Security

Picture

Photo Upload

Omega Psi Phi Fraternity, Inc. requires a photo that will subsequently be printed onto your Membership Identification Card. All photos are subject to removal if they do not meet the following requirements:

- Must have a clear and unobstructed face.
- Must be a frontal shot and face of member from the middle of his chest to the top of his head.
- Must clearly show the member adorned in a dark-colored suit jacket, light-colored collared dress shirt, and dark-colored tie.



Select

Change picture

Upload picture

 Craig.Spraggins.jpg **Remove**

Allowed file formats are .GIF,.JPG,.PNG,.BMP

The maximum file size allowed is 1 MB

☐ Delete current profile picture

Save & Close

Cancel